

JOB DESCRIPTION

JOB TITLE: Licensed Practical Nurse

GRADE: 10

JOB CODE: 2152

DATE: 11/8/95

GENERAL FUNCTION: Under immediate supervision, performs work of moderate difficulty in the provision of nursing services delegated by a registered professional nurse, to clients in a variety of community settings including, but not limited to, clinics, homes and schools.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

Participates in the development and implementation of the plan of treatment, gathers pertinent information about individual and family, past and current physical, mental, and developmental status; records data, making a note of any specific problems related by patient or recognized by licensed practical nurse.

Takes vital signs; obtains samples for laboratory tests; prepares samples for testing; reads and records results of basic tests; sends other samples to appropriate laboratory for testing; records results as reported by laboratory on patient chart.

Under the supervision of a registered professional nurse administers basic screening tests to identify health problems and carries out approved treatment.

Performs specific preventative, therapeutic, and rehabilitative measures for patients as directed.

Performs specific laboratory procedures as directed.

Initiates appropriate teaching and demonstration of care to patients and families.

Maintains records and reports according to program standards.

Makes proper referrals to supervisor, registered nurse, physician, for situations requiring further intervention

Participates in drills in preparation for health department or county emergencies.

SUPERVISION RECEIVED: Moderate supervision under standard operating procedures; incumbent occasionally can function autonomously, with supervisor available to answer questions.

SUPERVISION EXERCISED: Limited supervision exercised

JOB SPECIFICATIONS

Knowledge and Abilities:

Good knowledge of basic nursing techniques and procedures; of methods of obtaining information

JOB TITLE: Licensed Practical Nurse (cont'd) **JOB CODE:** 2152

concerning past and current physical, mental and developmental status of patients/clients; of record keeping procedures and the confidentiality of patient/client records; of methods of maintaining control of medications; of emergency care of patients/clients and the use of emergency equipment; of the use and care of a variety of nursing instruments; of limitations of training and indications for referring a patient/client to or obtaining assistance from a registered professional nurse or a physician.

Working skill in the use of basic nursing techniques and procedures at the practical nurse level in collecting data following written guidelines; in the use of a variety of basic nursing instruments; in communicating with patients/clients from a variety of socioeconomic backgrounds.

Working ability to apply knowledge of basic nursing procedures in the provision of health services to patients/clients; to accept direction from registered professional nurses and physicians; to recognize significant changes in the physical and mental status of assigned patients/clinics; to work cooperatively with a variety of service providers; to learn standard operating procedures of the assigned program or unit concerning the role and functions of a licensed practical nurse in the program

Minimum Education, Training, and Experience Requirements: Graduation from a school of practical nursing which meets the requirements set by Kentucky State Law. No experience required.

The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description.